



To help ensure that your testing experience will go smoothly, PTC suggests the following:

- Schedule your test appointment early in the testing period to allow flexibility in case you need to reschedule during the testing period. Be sure to read the policy in the Handbook for Candidates regarding refunds and/or rescheduling.
- Bring your Eligibility Notice from Professional Testing Corporation (PTC), your confirmation from PSI/Lasergrade, and a current government issued photo ID with you.
- Familiarize yourself with the test center location and allow plenty of time to arrive on time.
- Dress in layers due to possible variances in temperatures at test centers.
- Bring earplugs as some test centers are located near airports.
- Be aware that other test takers may be in the testing room with you and arrive and depart while your testing is going on.
- Due to security issues, you may be requested to lock up your pocketbook, jewelry, cellphone, pager and other personal items during your examination.
- Please let the proctor know immediately if there is excessive noise in your testing area.

With computer based testing, it is possible to have computer equipment malfunctions and other technical issues. The proctor will try to resolve these issues promptly, but please be patient. In the event your testing cannot resume or if you have other problems, please call PTC during business hours, Monday through Friday at 212-356-0660 at your earliest convenience.